

## CALL FOR PROPOSALS FOR PUBLIC INSTITUTIONS

### CLARIFICATIONS

The following questions and answers are published following the online information sessions on 16 September 2024. They complement the existing [proposal guidelines](#) which remain the reference point on the call.

**The deadline to submit proposals is 23:59 (CEST) on 15 October 2024. Proposals can be submitted in one of EUDiF's working languages:**

- Submit via [proposal form in English](#)
- Submit via [proposal form in French](#)
- Submit via [proposal form in Spanish](#)

Question	Answer
<b>ELIGIBILITY</b>	
<i>Can state-level institutions/authorities apply?</i>	Yes. The call is open to all public institutions in partner countries, at local, state, regional and national level. It is also open to intergovernmental regional organisations. The call is not open to diaspora organisations (or other types of Civil Society Organisations and Non-Profit Organisations), even those with regional coverage.
<i>Is Ukraine eligible for this call?</i>	No. Candidate countries to the EU are not eligible for support via EUDiF.  At the time of publication, the following countries are in this category: Albania, Bosnia and Herzegovina, Georgia, Moldova, Montenegro, North Macedonia, Serbia, Türkiye and Ukraine  See <a href="#">EU enlargement</a> for further information.
<i>Are public institutions in countries which are currently experiencing conflict eligible?</i>	Whilst the EU retains relations with the government, public institutions in partner countries experiencing conflict are eligible.  If at the time of writing the proposal the country is experiencing a conflict which could pose safety/security risks during project implementation, we recommend factoring this into the proposed activities, for example by considering remote/online activities and/or those taking place outside the country in question.  Please contact the team to discuss specific cases.
<i>Are local civil society organisations eligible as main applicants?</i>	No, the main applicant must be a public institution. Local CSOs can be included as associates.
<i>Can multiple public institutions submit a proposal together?</i>	The proposal must be submitted by one lead/main applicant. A second institution can be included as an "associate".

	If there are further institutions to be involved, they can be mentioned in the information given per activity. While it can be beneficial to involve more actors, depending on the project’s scope, be cautious of involving too many “quasi-partners”, as this increases the coordination demands. It is important to manage expectations.
<i>Can an organisation (e.g. Civil society organisation) be an associate for multiple projects?</i>	Yes, an organisation can be listed as “associate” for multiple proposals. The nature of each proposed partnership should be set out in a partnership letter, to be submitted with the proposal.
<i>The call is only open to public institutions, what about support for diaspora organisations?</i>	Later this year EUDiF will launch a call for proposals specifically for diaspora organisations. This will be for grants to implement development projects. More details will be shared soon.
<i>If applying with an associate, is it necessary for the main applicant and associate to have already worked together?</i>	No it is not necessary to have previously worked together. Nevertheless, proof of partnership should be submitted with the proposal. This letter should detail the relationship between applicant and associate, the history (if any) and the form of partnership foreseen in the proposal.

## PROJECT SCOPE AND ACTIVITIES

<i>Would a project to develop a diaspora engagement policy be eligible?</i>	Developing strategic documents such as policies is an eligible activity. In the case of a national policy, factor in the procedures in the country to determine which steps to propose within an EUDiF supported project, given that national policy development is often a significant undertaking. Consider activities to prepare the ground, such as developing a roadmap, conducting peer exchanges and study visits, training on diaspora engagement for a wider range of public institutions, conducting needs assessments etc.
<i>Would a project related to return be eligible?</i>	Any project that embeds diaspora engagement for development is eligible. For instance, a return programme which aspired to incorporate diaspora mentoring to help returnees create new businesses would be eligible.
<i>Do you have to submit a proposal with 5 activities?</i>	No, proposals with fewer activities are very welcome.

## FUNDING AND COSTS

<i>What is the maximum budget allowed?</i>	There is no need to provide budget information in your proposal. All elements related to budget, procurement and contracting are handled by the EUDiF team at ICMPD. The final budget varies project to project, due to the nature of the activities, costs on the ground, in-house expertise provided by ICMPD staff, participants and travel requirements. For an idea of project scale, see the <a href="#">projects from EUDiF’s first phase</a> .
<i>Are website costs eligible?</i>	Costs related to (digital) infrastructure are not eligible, such as hosting a website. Costs related to expertise are eligible, such as conceptualising the content and structure of a foreseen website or reviewing the quality of an existing one.

## PROPOSAL SUBMISSION

<p><i>How do I submit a proposal?</i></p>	<p>Proposals are submitted online via the following links:</p> <ul style="list-style-type: none"> <li>- <a href="#">Proposal form in English</a></li> <li>- <a href="#">Proposal form in French</a></li> <li>- <a href="#">Proposal form in Spanish</a></li> </ul> <p>Please note that the character limits include spaces. Keep your answers succinct.</p>
<p><i>When is the deadline to submit a proposal?</i></p>	<p>The deadline is 15 October 2024 at 23:59 (CEST).</p>

### SELECTION PROCESS

<p><i>How many projects will be selected?</i></p>	<p>It is likely that up to 10 projects will be selected. The final number will depend on the complexity (including number of activities) of the projects. Tentatively, a second call is foreseen for middle-end of 2025.</p>
<p><i>Is there a limit on number of applications per country?</i></p>	<p>There is no limit on the number of applications per country. However, one institution may only submit one proposal. It is unlikely that multiple proposals from a single country will be selected. At the point of selection of the proposals to implement as projects, the committee will consider geographic and thematic balance.</p>
<p><i>Does the size of the diaspora in Europe count in the selection process?</i></p>	<p>There is no quota or proportion system in terms of diaspora size. However, the final portfolio of selected projects will be determined with a view to geographic and thematic balance. This is to maximise the potential for learning, and to optimise the potential for a cascade effect across EUDiF's partner regions.</p>

### IMPLEMENTATION AND TIMING

<p><i>When should activities take place?</i></p>	<p>All activities should be planned to take place between January 2025 and June 2026. After the project selection is announced (foreseen for end of December 2024), pre-implementation work takes place. This takes 1-3 months depending on the complexity of the project and availability of the partners and involves refining the workplan (applicant, associate &amp; EUDiF) and contracting experts (EUDiF). This is followed by implementation of the proposed activities.</p>
<p><i>What would happen if a conflict or crisis materialises during project implementation?</i></p>	<p>During project implementation EUDiF would liaise with all partners to assess risk and mitigation strategies. Depending on the type of crisis, level of risk and planned activities, we would adapt, pause or cancel implementation. This is always done in close consultation with national partners, including the EU Delegation, as well as security advisors.</p>
<p><i>How are the experts who will support project implementation identified?</i></p>	<p>In the proposal you have the option to identify diaspora experts/professionals with whom you would like to work. At the pre-implementation phase, EUDiF will work with the applicant to finalise the programme of activities and required expertise. Based on this, the partners will jointly identify suitable experts, using existing contacts, as well as the EUDiF expert roster. As well as the opportunity to work with diaspora experts, it is possible to work with local and international experts according to context and project needs. EUDiF will work with the applicant to create a suitable team.</p>

*What is the role of the EUDiF team in implementing projects?*

The EUDiF team provide different support according to partner and project needs. These include project management support, accompaniment and coaching, as well as expertise in migration, development and diaspora engagement. The project team provides facilitation, guidance, expertise and access to networks. In addition, the team undertakes monitoring, evaluation and learning activities to share lessons from each project with the wider ecosystem.

### PURPOSE AND BENEFITS

*Why does EUDiF support such projects?*

EUDiF firmly believes in the potential of diaspora engagement to drive sustainable development and build stronger relations between different countries and regions. Running capacity development projects in this arena helps catalyse this potential by connecting knowledge, ideas and resources. Each project is an opportunity to support a public institution in its diaspora engagement journey, whilst drawing lessons that can benefit the wider ecosystem.