

## CALL FOR REQUESTS DIASPORA PROFESSIONALS 4 DEVELOPMENT GUIDELINES FOR REQUEST SUBMISSION

Public institutions in partner countries and regional organisations are invited to submit requests for support from diaspora professionals via short-term deployments in five priority sectors: digitalisation, education, entrepreneurship, environment and health.

### GENERAL TIMEFRAME

DEADLINE FOR REQUEST SUBMISSION	29 August 23:59 CEST
IMPLEMENTATION PERIOD	January 2022 – October 2022

### TABLE OF CONTENTS

- OVERVIEW
- ELIGIBLE APPLICANTS
- PRIORITY SECTORS
- TYPES OF SUPPORT
- SELECTION PROCESS
- SUBMISSION OF REQUEST
- CONTACT
- PRACTICE REQUEST FORM

### OVERVIEW

As the first ever European Union (EU) funded project to take a global approach to diaspora engagement for development, the [EU Global Diaspora Facility](#) (EUDiF) pilots approaches to increase collaboration and engagement between diaspora development organisations in Europe, partner countries and the EU. EUDiF's [Diaspora Professionals 4 Development](#) (DP4D) facilitates short-term human capital transfer activities from diaspora professionals towards institutions from partner countries or regional organisations in five key sectors. DP4D makes the most of the know-how and enthusiasm of professionals from the diaspora willing to share their skills and experience in development projects through remunerated virtual and/or onsite assignments. If your institution is interested in requesting capacity development support specifically in [diaspora engagement](#), please refer to the [Capacity Development Lab](#).

### Who is a diaspora professional?

A diaspora professional is an emigrant or a descendant of emigrants from a partner country who actively maintains links with and is willing to contribute to the development of his/her country of heritage. Diaspora professionals must be based in the EU27, Switzerland, Norway, the United Kingdom or a partner country, and have at least 5 years of experience in one of the targeted priority sectors mentioned below.

## ELIGIBLE APPLICANTS

### Local and central public institutions

Only public institutions from partner countries in Africa, Asia, Eastern and Southern Neighbourhoods, Latin America and the Caribbean, and the Pacific are eligible to apply.

*Examples of public institutions: Ministries, departments, courts, congress, city councils, municipalities, prefectures, public corporations, public hospitals, public educational institutions, public museums, research institutes.*

### Regional organisations

Intergovernmental organisations composed by sovereign states in Africa, Asia, Eastern and Southern Neighbourhoods, Latin America and the Caribbean, and the Pacific whose membership is characterised by pertaining to a specific geographic, geopolitical, economic or other common trait. International organisations are not eligible to apply.

Our partner countries are the ones eligible under the Development Cooperation Instrument (DCI), European Development Fund (EDF), European Neighbourhood Instrument (ENI) and the Overseas Association Decision. Countries benefiting from EU pre-accession assistance are not eligible under DP4D.

## PRIORITY SECTORS

EUDiF focuses on development projects in sectors where diaspora are suitable agents of change, where brain drain is particularly high and short-term human capital transfer schemes can be beneficial. Requesting institutions are encouraged to identify a niche within the following list of priority sectors:

- Digitalisation
- Education
- Entrepreneurship
- Environment and climate change
- Health

## TYPES OF SUPPORT

### ELIGIBLE SUPPORT

**EUDiF provides technical support to**

- Develop strategic documents and/or training tools  
*Examples of activities: draft laws, strategies, guidelines, manuals, curriculum, policies.*
- Organise knowledge transfer events  
*Examples of activities: conduct trainings, facilitated workshops, seminars, webinars.*
- Conduct assessments, research and/or evaluations  
*Examples of activities: conduct needs assessment, surveys, data collection, profiling, mapping, monitoring and evaluation tools.*
- Provide know-how for visibility and communication activities  
*Examples of activities: conduct awareness raising activities, create communication toolkits.*
- Facilitate networking and partnerships  
*Examples of activities: networking activities*

### INELIGIBLE SUPPORT

**EUDiF does not provide**

- Grants/subsidy
- Soft equipment  
*Examples: software, platforms.*
- Hard equipment  
*Examples: office equipment.*
- Infrastructure  
*Examples: buildings, renovations.*
- Permanent/regular staff cost

## What does this mean in practice?

We cover up to **100 days** of diaspora expert fees per action and - when applicable - travel costs, [daily subsistence allowance](#), costs associated with the organisation of knowledge transfer events and other operational costs related to the implementation of activities that fall into the **ELIGIBLE SUPPORT** listed above, including interpretation, conference facilities and printing costs of handouts. You may request expertise from a specific diaspora professional or a small team of diaspora professionals of up to 3 experts with complementary skills or a diaspora association/network.

Both virtual and on-site deployments are possible. However, due to Covid-related restrictions, for the time being, on-site deployments will be duly considered on a case-by-case basis. Virtual deployment should be also a viable and suitable alternative when field deployment is impossible for health or security issues.

Project implementation will run from January 2022 until October 2022. Therefore, the activities you propose for implementation in the request form should fit within this timeline.

Explore the [info sheets](#) on our website to see examples of actions currently underway, and the types of technical assistance we are providing.

- **DP4D is human capital transfer mechanism, not a grant.** EUDiF manages the budget and financing of the selected activities.
- **Only requests from eligible applicants requesting eligible types of support will be evaluated.**
- **A requesting authority can submit only one request** to DP4D and/or one application to our other mechanism: [Capacity Development Lab](#)

## OUR SELECTION PROCESS

Once you submit your request, the EUDiF project steering committee consisting of ICMPD and DG INTPA will select a limited number of requests after internal evaluation based on the selection criteria listed below, and consultation with relevant stakeholders. Whilst DP4D is demand-driven, we aim for a geographic and thematic balance and encourage requests from all partner regions. On June 22, EUDiF will host a Town Hall Meeting during one of the sessions of the [Future Forum](#) to address questions related to submitting a request.

Successful and unsuccessful applicants will be notified of the results by end of October 2021. Following selection, EUDiF and successful applicants will jointly develop an action plan that will defines the operational phase to start in January 2022.



## SELECTION CRITERIA

### CRITERIA 1

#### QUALITY

Up to 40 points

The transfer of human capital from a diaspora professional to the host institution is central to the action and responds directly to the stated needs and objectives.

These objectives are measurable and specific, and the action is achieved within the proposed timeframe, means available, its local context and the applicant's absorption capacities.

### CRITERIA 2

#### COHERENCE

Up to 30 points

The skills, knowledge and tools you would like to gain match the priorities of your institution and build on the lessons learned of past and ongoing initiatives in the context of your action.

You should also demonstrate the commitment to lead and own the implementation of the action alongside EUDiF. Our role will be to mainly facilitate and support you and the diaspora professional in implementing the activities to develop your capacities.

### CRITERIA 3

#### IMPACT

Up to 30 points

The skills, knowledge and tools you would like to gain generate results that are sustainable after the EUDiF support is complete. They contribute to future work and programming, as well as bring innovative elements to the context of the action.

## SUBMISSION OF REQUESTS

To submit a request, click the button '[Request](#)' on the [EUDiF website](#). This button generates a request form to be filled in online. Only requests received through the online form will be evaluated. A practice version of this form is annexed to this document. It covers all the questions in the online form, such as contact details, main features of the request, and an analysis of the selection criteria.

EUDiF accepts requests in [English, French, Spanish, Russian or Arabic](#). In the selection process, the criteria outlined above will be strictly applied. Applicants are therefore encouraged to complete the request in a clear and detailed manner. All applicants will receive an automated system response, confirming the request has been received.

EUDiF processes any personal data in line with the [EU General Data Protection Regulation](#).

## EIGHT WAYS TO MAKE YOUR REQUEST STAND OUT

- **Practice:** to prepare your request, we recommend using the practice form below and refer to the info sheets of successful requests on [our website](#) for inspiration. Once you are happy with your draft request it can then be submitted through the online form. **The online form will not save your progress, so make sure you start and submit your request in one session.**
- **Scale:** this is a small-scale human capital transfer mechanism operating through short-term assignments, so make sure the activities proposed fit within the timeframe and support possibilities. Additionally, in order to delimit the scope of your request, ensure to identify a specific niche sector within the broad priority sector.
- **Feasibility of deployment:** the action and the expert deployment should be viable under the country's health and security circumstances as well as the local context.
- **Innovation:** make sure your proposal is innovative and does not duplicate existing work. Innovation includes elements of scalability, replicability and - when applicable - the inclusion of specific groups such as youth and women.
- **Leadership:** make sure you describe your role in implementing the action.
- **Conciseness:** there is a character limit for each section. Keep your answers short and to the point and be sure to include the relevant information in the correct section to avoid repetition.
- **Plausibility of change:** we value a structured sequence of steps demonstrating convincingly that our technical support through a diaspora professional will improve your ability to implement your actions.
- **Info-session:** join us for our virtual Town Hall meeting on June 22 to answer your questions about this call for requests. We encourage you to submit your questions in advance to: [EU-Diaspora@icmpd.org](mailto:EU-Diaspora@icmpd.org)

## CONTACT

Should you encounter a problem when submitting your request, please contact the project team at [EU-diaspora@icmpd.org](mailto:EU-diaspora@icmpd.org).

For more information and to remain updated on EUDiF activities and services:

- Visit the [EUDiF website](#)
- Sign up for the [EUDiF Newsletter](#)
- Follow [EUDiF on Twitter](#)

## DP4D PRACTICE REQUEST FORM

### Call for Requests: June 2021

EUDiF's **Diaspora Professionals for Development (DP4D)** aims to channel diaspora professionals' expertise to partner countries and regional organisations to develop five key sectors: digitalisation, education, entrepreneurship, environment and health. This is a request for a **short-term technical expertise transfer programme** and not a grant. EUDiF will manage the budget and the financing of the selected activities. Please read the [Guidelines](#) carefully before filling this form. EUDiF will **only consider requests submitted via this online form**.

### Tell us about you

**Complete name of the lead institution and acronym**

*400 characters*

**Type of institution**

*Please refer to the Guidelines for Request section "Eligible Applicants"*

- Central public authority
- Local public authority
- Regional organisation

**Date of establishment**

*70 characters*

**Complete Address**

*Make sure to include the city and the country*

*400 characters*

**Email**

*70 characters*

**Telephone**

*70 characters*

**Website and social media**

*400 characters*

**Objectives of your institution**

*400 characters*

**Main activities of your institution**

*400 characters*

**Countries where you run your activities**

*400 characters*

### How do we contact you?

**Main contact person**

**Name**

*70 characters*

**Position**

*70 characters*

**Phone number**

*70 characters*

**Email address**

*70 characters*

# What diaspora expertise do you seek to foster sectoral development work?

Refer to our ongoing actions through our [Action Info sheets](#) for inspiration, and **aim to be innovative!**

## Main features of the action

### Title of your action

70 characters

### Needs the action will address

Refer to the [Action Info sheets](#) "context and needs" for examples

1000 characters

### General objective

Refer to the [Action Info sheets](#) "Objectives" for examples

400 characters

### Specific objectives

Refer to the [Action Info sheets](#) "Objectives" for examples

400 characters

### Geographic scope

Indicate where the action will be implemented. Include country, city, village, and community when applicable

400 characters

### Challenges and risks

Which challenges do you foresee in the implementation of the action

1000 characters

## Let's get into the details

### 1. Please select one of the five DP4D priority sectors:

- Digitalisation
- Education
- Entrepreneurship
- Environment
- Health
- Other, please specify:

70 characters

### 2. Which niche within this sector would you like to address?

400 characters

### 3. EUDiF can provide one type of diaspora expertise support per action under which you can propose up to three activities. Please select the type of support you wish to receive and list the activities to implement under it. Indicate their respective expected results and duration.

These activities should help you achieve your stated objectives and answer to your stated needs. Keep in mind that we aim to implement successful requests between January 2022 and October 2022 with a maximum of **100** expert days allocated to each action.

Refer to the [Action Info sheets](#) "Types of diaspora expertise", "Outputs" and "Expected results" for examples

## Type of support

- Develop strategic documents and/or training tools
- Organise knowledge transfer events
- Conduct assessments, research and/or evaluations
- Provide know-how for visibility and communication activities
- Facilitate networking and partnerships
- Other, please specify:

70 characters

### Activity 1

#### Description of activity

400 characters

#### Duration of activity in weeks

70 characters

#### Expected results

400 characters

## Activity 2

### Description of activity

400 characters

### Duration of activity in weeks

70 characters

### Expected results

400 characters

## Activity 3

### Description of activity

400 characters

### Duration of activity in weeks

70 characters

### Expected results

400 characters

4. Explain how the activities you propose match your organisation's priorities and are coherent with existing work.

1000 characters

5. It is important that your proposal complements past and ongoing initiatives of other stakeholders, and that it does not duplicate them. How does your proposal build on past and ongoing initiatives and on lessons learned?

This can be at the local, national and/or regional levels.

1000 characters

6. We believe that requesting authorities should have a leading role in implementing the activities. Please describe the roles and tasks of your institution in the deployment of the diaspora professional and in the implementation of this action.

1000 characters

7. How will you sustain the results of the activities after EUDiF support for the project is complete? Please include information on human, technical and financial resources available and other internal capacities that you think could contribute to the long-term sustainability of the action.

1000 characters

8. What are the innovative elements in your proposal? Please refer to the project's replicability, scalability, impact and any other innovative aspects you can think of.

1000 characters

9. Do you have a diaspora professional(s) in mind for this assignment? The diaspora professional(s) should be based in the EU 27, Switzerland, Norway, the United Kingdom or a partner country.

Yes

No

If yes, please explain

400 characters

10. Which skills and profile are you looking for in a diaspora professional, and why are those diaspora skills and profile sought and perceived to make a difference in reaching your stated objectives?

1000 characters

11. Has your institution worked with a professional from your diaspora in the past?

Yes

No

If yes, please explain

400 characters

## Other remarks

1000 characters

## How did you hear about this call?

- EUDiF website
- Email from EUDiF
- During an EUDiF event
- EUDiF Twitter page
- Bilateral meeting
- Word of mouth
- Search engine
- LinkedIn
- Other, please specify:

*70 characters*

---

*Thank you for your interest in EUDiF and best of luck with your request!*

*If you have questions related to the request form or the DP4D in general, please contact: [EU-diaspora@icmpd.org](mailto:EU-diaspora@icmpd.org).*

---